

JANCO ELECTRONICS, INC.



SUPPLIER SURVEY

SUPPLIER NAME:	
PURPOSE OF SURVEY:	

COMPLETED BY:	TITLE:	DATE:

FOR JANCO ELECTRONICS

REVIEWED BY:	DATE:

APPROVED FOR

1. GENERAL INFORMATION

COMPANY NAME: _____

ADDRESS: _____

TELEPHONE NO.: _____

FAX NO.: _____

NAMES OF MANAGEMENT PERSONNEL:

PRESIDENT: _____

QUALITY ASSURANCE MANAGER: _____

ENGINEERING MANAGER: _____

MANUFACTURING MANAGER: _____

MATERIALS MANAGER: _____

DESCRIBE COMPONENTS, PROCESSES, PRODUCTS OR SERVICES PROVIDED:

APPROXIMATE ANNUAL PRODUCTION VOLUME (SALES): _____

APPROXIMATE % OF PRESENT PRODUCTION TO FULL CAPACITY: _____

EMPLOYEE BREAKDOWN:

SHIFT 1

SHIFT 2

SHIFT 3

QUALITY:

MANUFACTURING:

ENGINEERING:

MANAGEMENT:

DESCRIBE FACILITIES AND EQUIPMENT (PLEASE INCLUDE A FACILITIES LIST WHEN RETURNING):

IDENTIFY SUBCONTRACTORS USED TO FACILITATE PRODUCTION, PROCESSING OR PACKAGING OF PRODUCT:

IDENTIFY OUTSIDE LABORATORY / TEST FACILITIES USED:

DESCRIBE ELECTRONIC DATA TRANSFER CAPABILITIES:

DESCRIBE CAD / CAM CAPABILITIES:

DOES THE MANUFACTURING FUNCTION HAVE:

- FORMAL PROCESS CONTROL
- FORMAL PRODUCTION CONTROL SYSTEM
- IN PROCESS QUALITY CONTROL SYSTEM
- WRITTEN PROCESS SPECIFICATIONS USED BY OPERATORS

<u>YES</u>	<u>NO</u>	<u>N/A</u>

DOES THE ENGINEERING FUNCTION HAVE:

- DOCUMENT CHANGE CONTROL PROCEDURE
- FORMAL DESIGN REVIEW SYSTEM
- FORMAL DOCUMENT CONTROL SYSTEM

<u>YES</u>	<u>NO</u>	<u>N/A</u>

COMMENTS:
